



18<sup>th</sup> May 2021

Dear Parents and Carers,

**Faringdon Infant and Junior Schools conversion to Primary and your options**

Following the communications over the last fortnight from Faringdon Learning Trust and from Mrs Farrell and myself, we wanted to give you a little more clarity on the actions you can take if you are concerned about which school your child or children are registered with.

Firstly, a reminder that if you are at all unsure about whether your child's place is currently with Faringdon Infant School or Faringdon Junior School, please contact Faringdon Infant School Office, who will be able to let you know this information from our lists.

Secondly, we are aware that for some families, the news of the conversion to Primary Provision for both schools from September 2022, has meant that they are making decisions about which school they would prefer for their children to attend, particularly where there are siblings who might otherwise be at different schools at this point. In the letter from Faringdon Learning Trust, you were advised that you can use the Oxfordshire County Council admissions service process called 'In Year Transfer' to request that your child's school registration is changed if needed.

As an update to this, we have been liaising with the Admissions Team and can now give the following additional advice.

- If you are requesting an In Year Transfer for your child or children, please request that **this is for immediate effect** (do not state that it is for September 2022, as it will not be addressed at this stage if this date is given). This will allow your request to be dealt with straight away, but obviously will not actually change where your child is educated until the schools convert in September 2022.
- If current numbers do not allow an immediate In Year Transfer (i.e. admissions lists suggest that one or other school is full at the moment), your transfer request will be added to a 'continued interest list', so that admissions and the schools are aware of those who are waiting for places. This will mean that as other people transfer between schools over the next 15 months, and places become available, your request can be honoured as spaces free up.

- Unfortunately, when FIS moves to its new Primary School site, we are restricted to opening classes up to and including Year 3 for the first year (and not Years 4, 5 and 6). This means that the In Year Transfer process can only be used for children currently in Pre-school or Nursery, Reception or Year One, as our current Year 2 children will already have moved to the Junior School and will sadly be unable to re-join us at the new site.

For further questions and answers these can be found on the Faringdon Learning Trust Website: <https://faringdonlearningtrust.org/primary-education-in-faringdon/> This website is updated regularly.

**Just to be clear, the provision for the two Faringdon Primary Schools in September 2022 will be as follows:**

The relocated Faringdon Infant School, operating as a primary, will open in September 2022 with a new Year 3, which will be the previous years' Faringdon Infant School Year 2.

The Faringdon Junior School will open, as a primary, in September 2022 with all year groups up to Year 6.

Please don't forget that if you would like to discuss your family's individual circumstances and understand any impact for your family and any options available to you, you are absolutely welcome to contact Faringdon Infant School to speak to the school office or Mrs Robins. We know that the process can appear confusing, and we will support our families in any way we can.

Kind regards,

*Mrs Sally Robins*

Head Teacher

Faringdon Infant School

*Mrs Sharon Farrell*

Head Teacher

Faringdon Junior School